

Minutes of Mikado Township Board Meeting

July 15, 2025

Supervisor Craig Ostby called the Mikado Township Board Meeting to Order at 7:00 p.m. at the Mikado Civic Center. He welcomed the eleven (11) guests that were present and joined in the Pledge of Allegiance to our national flag.

Roll call showed Supervisor Ostby, Clerk Sands, Treasurer Harmon, Trustee Mullins and Trustee Nedo present. No one was absent.

Motion by Mullins/Nedo to accept the agenda as presented. Motion carried.

Public Comment opened at 7:01 p.m. and closed at 7:02 p.m. Comments were heard from two individuals.

Motion by Mullins/Nedo to approve the Regular Meeting Minutes of June 17, 2025 as presented. Motion carried.

The Financial Report for June 2025 was given by Treasurer Harmon as follows:

*GENERAL FUND Regular Shares-\$5.00, Savings-\$102,656.68, CD \$21,017.04, Checking-\$5,860.08. Total \$129,538.80

*ROAD MIF Savings-\$71,532.61, CD \$20,016.12. Total \$91,548.73

*FIRE MIF Savings-\$161,967.33, CD \$10,508.55 Total \$172,475.88

*CC MIF Savings-\$105,041.58

*TAX ACCOUNT is at zero until we start receiving money after July 1st.

Motion by Mullins/Nedo to accept the Financial Report of June as presented. Motion Carried. The Deputies names have been updated at the Credit Union.

It was mentioned that companies are requesting a copy of our tax roll via email. It was further mentioned that after the county takes position of the tax roll in February it is a mandatory charge of 50 cents per parcel to provide this as requested. Motion by Mullins/Harmon we authorize a fee for the requested tax roll of 25 cents per abstract, per year, per request. Motion carried.

An Amendment to the Budget was not necessary.

Motion by Mullins/Harmon to approve the Bills presented in the amount of \$16,130.90. Motion carried.

MISCELLANEOUS REPORTS:

District 3 County Commissioner: Commissioner Carolyn Brummund of District #3 was present. She gave us an update of what is happening at the County level.

Assessor: Nancy Schwickert was present. The July Board of Review is scheduled for the 23rd at 5:30 pm. The township received a tax bill for the Kahn's property. This will be an issue for the July Board of Review.

Roads & Bridges: Supervisor Ostby mentioned that we have received no word on the Cruzen Road Bridge for repair. The signed contract for MK2501 (F-41) has been received.

Fire Chief: FC Wayne Odell was present and mentioned that the FD responded to 15 calls in June.

He further mentioned that a portable power station/jump box is needed. The department was on a call and the battery was dead on the air trailer and luckily we were able to borrow a jump box from Lincoln Fire Department. Motion by Mullins/Harmon to have Wayne purchase a Schumacher 2200 peak amp jump box for \$175.00 Motion carried. When asked if Wayne had heard anything about the new building to be built for the fire department, Wayne had heard nothing from Wassmann Construction yet. It was mentioned that he is busy this time of the year the same as other contractors. It was suggested that Wayne try to contact other builders.

Ordinance Enforcement Officer: OEO John Moran made comments.

Planning Commission: Trustee Mullins reported that our Zoning Ordinance is still with Attorney Freel. The next scheduled PC meeting is September 4th.

UPDATES:

No quotes had been heard about the Civic Center window, door braces and dead bolt for the kitchen door. It was suggested we talk to Northeastern W&D for a quote on the window only.

The stainless steel had been ordered today for the backing of the stove in the kitchen. Another material will be used for the rest of the wall. The stove will be hooked up on Thursday the 17th. The walls will also be painted on Thursday. The ceiling will be the next project.

Craig, Anne and Rita plan to go to the Alcona County Chapter of the MTA picnic on July 22 hosted by Millen Township.

PENDING BUSINESS:

The first two weeks of September is set for the upgrade of the Civic Center Parking Lot.

Motion by Mullins/Nedo we adopt the Accounts Payable Policy as presented. Motion carried. There is a Mikado Township Workshop Voucher that had been used in previous years. We will continue using this voucher with an add-on for other reimbursements.

It has been noted that some employees do not cash their checks on a regular basis. They wait too long to cash them then they become lost. We replaced a check for one employee and then he ended up cashing the check we replaced. We are now waiting for him to reimburse the township for this replacement. Motion by Mullins/Nedo that prior to replacing a lost check the employee will pay the charge of \$1.00 to stop payment on this check prior to writing the check. Motion carried.

NEW BUSINESS:

Dave Kaiser approached Supervisor Ostby wanting to demolish the Kahn Building. He bid \$17,000 for the job, ½ down and monthly payments for the balance pending there is no hazardous items in the building. An inspector is coming to the building to check what materials are in the building for hazards. Motion by Sands/Mullins we cover the cost of the inspection of \$200.00 plus \$50.00 per sample checked. Motion carried. It was mentioned that prior to spending township funds for this project, we need to follow-through the search of finding a grant to pay for this demolition.

Treasurer Harmon is interested in attending a workshop on August 19th titled Managing Your Township Team. Motion by Sands/Mullins to allow Treasurer Harmon to attend this class. Motion carried.

The clerk's laptop showed a warning of the fan not working. Mike Suitor will replace this fan for

\$60.00. Motion by Harmon/Mullins to have this repair done. Rather than ordering a new printer for the treasurer we decided to have the clerk's copier hooked up to both computers for printing, copying and scanning.

It is necessary to purchase a new lap-top for elections because the one we have can no longer be upgraded. Clerk Sands asked Mike Sutor to be on the lookout for deals on a computer that can be used for the election purposes.

COMMUNICATIONS:

ADJOURNMENT:

Motion by Nedo/Mullins we adjourn the meeting at 8:05 p.m. Motion carried.

Orders 22828-22856 were presented and paid.

Receipts 213 & 215-218 &220 were received and recorded.

Rita D. Sands, Clerk

Craig Ostby, Supervisor

Motion to accept by: _____ Seconded by : _____ Date: _____