

Minutes of Mikado Township Board Meeting

September 19, 2023

Supervisor Mary Harmon called the Mikado Township Board Meeting to Order at 7:00 p.m. at the Mikado Civic Center. She welcomed the thirteen (13) guests that were present and joined in the Pledge of Allegiance to our national flag.

Roll Call showed Supervisor Harmon, Clerk Sands, Treasurer Travis, Trustee Nedo and Trustee Mullins present. No one was absent.

A request was made to add Facebook account to Communications. Motion by Mullins/Travis to accept the agenda as adjusted. Motion carried.

Public Comment opened at 7:02 p.m. and closed at 7:09 p.m.. Comments were heard from residents Kay Lovelace-Pop-up pantry, Tom Michaud-concerned about info on the township computers to be backed up and Carrie Mullins-Alcona County Republicans update.

Motion by Mullins/Nedo to approve the Regular Meeting Minutes of August 15, 2023, as presented. Motion carried.

The Financial Report for July 2023 was given by Treasurer Travis as follows:

	GENERAL FUND	ROAD MIF	CC MIF	FIRE MIF
Bal Forward	\$206,724.29	\$101,364.16	\$32,152.96	\$88,803.98
Receipts	71,575.98	4,661.83	5.07	15.07
Disbursements	90,650.18	27,395.73	23,325.14	0.00
Balance	187,650.09	78,630.26	8,832.89	88,819.05
CD	20,000.00	20,000.00	0.00	10,000.00
Total	\$207,650.09	\$98,630.26	\$8,832.89	\$98,819.05

Motion by Mullins/Nedo to accept the Financial Report of August as presented. Comment made was that Supervisor Harmon thought the flooring was coming out of the ARPA funds. Perhaps we had a misunderstanding and Clerk Sands will check the minutes on this subject. If so, the accounts will be adjusted. Motion Carried.

An Amendment to the Budget was not necessary. See Pavilion Discussion in New Business.

Motion by Mullins/Travis to approve the Bills presented in the amount of \$34,526.66. Comments were made on cemetery O&C and mowing. Motion carried.

MISCELLANEOUS REPORTS:

District 3 County Commissioner: Commissioner Carolyn Brummund of District #3 was not present. She gave an update on what is happening at the county level in writing.

Assessor: Nancy Schwickert was present. She mentioned that the County Equalization had in the past reported to the State about the annual principal residence sales. That report is now done by our assessing office.

Planning Commission: Trustee Mullins was present and reported on the September 7<sup>th</sup> PC Meeting. The contract for the update of our Zoning Ordinance with NEMCOG has been canceled so our PC will work on that starting in 2024. Our ZA has been researching Unsafe/Abandoned Building Ordinances. The public hearing for our Township Master Plan will be held on December 7<sup>th</sup> at 6:00

p.m. Carrie passed out the Planning Commission Bylaws to each board member.

Roads & Bridges: Supervisor Harmon mentioned that it appears that the third road to be resurfaced was completed today.

Fire Chief: Fire Chief Wayne Odell was present and mentioned that the Fire Department responded to eleven (11) incidents in August. He further mentioned that stop/slow signs are needed for each truck to assist in traffic control which would cost \$150.00. 6 firefighters would like to go to East Tawas for Training on electric vehicle fires & extrication for a cost of \$60.00. He mentioned that he received a check for \$210.00 from Rita Sands in memory of Yogi as a contribution to the Fire Department. The approximately 30 SCBA tanks we have need to be hydro tested. This would be done over several months with no cost estimate at this time. Motion by Mullins/Nedo to have Fire Chief Odell purchase 8 slow/stop signs and have those 6 firefighters go for the electric vehicle fires and extrication class for \$210.00. Motion carried.

Ordinance Enforcement Officer: OEO Craig Ostby mentioned that two of his cases had been closed this past month-23-1455-06 and 23-2646-07. Cases 23-4519-01/02/03 and 23-4957-05 are still open with progress gradually being done.

Civic Center: Supervisor Harmon mentioned that the mop board/protector has been installed under the heat vents. The front door bar has been replaced with a bar from the north door. This is a temporary fix until further decisions can be made. Discussion was held on the fact that the front door and the boiler room door are the only two ways of entry to the Civic Center from outside. Someone had suggested a deadbolt be installed on the outside kitchen door for entry. Not only would this give us an additional entry to the Civic Center it would also be a convenience for the delivery of items to the kitchen. This would save the person walking to the front entrance to get in, then going to the kitchen to unlock the door. The next item to be investigated is the remodeling of the kitchen. The person that was able to assist with the design of the remodel is now unable to help so we will need to find another person or perhaps do it ourselves. We will consider doing the kitchen in steps starting with the stove replacement. The Civic Center advisory board will meet soon for further discussion of the kitchen remodeling.

A great-granddaughter of Mikado's founder Daniel Bruce, Peggy Wilderman, has a portrait of Mr. Bruce that she would like to donate to the Township. She would like to have it placed in a prominent place for all to see here in the Civic Center. Decision on where to place this portrait will be done after receipt so we have the measurements of the frame.

#### UPDATES:

The table moving dolly's have been purchased and used this past month. We are very pleased with the convenience of moving these tables.

#### PENDING BUSINESS:

Trustee Mullins did a fine job of updating the draft Administrative Procedures. She asked the board to read this draft to add or make note of what might need to be adjusted. During discussion, the subject of the Authorities and Responsibilities book that we receive guidance from came up and the Supervisor thought we needed to purchase one book for the Planning Commission to share and also a Planning and Zoning manual.

NEMCOG did accept our request to dissolve the contract with them for the updating of the Zoning Ordinance (\$18,400.00). We received a billing from NEMCOG for a requested membership from October 2022 for 2023 membership (\$721.00). The township was billed for this request but never paid it. It is our responsibility to pay this bill now because it is past due, and we need to keep in good standing.

## NEW BUSINESS:

Laura Myers-Meske, owner of property at 1157 W. F-30, applied to do a land division by removing 10 acres off the SW corner of the 49 acre parcel. She has paid her \$50.00 fee for this request. Motion by Mullins/Nedo to adopt this split for code #090-003-400-005-05. Roll call vote, Mullins-yes, Nedo-yes, Sands-yes, Harmon-yes, Travis-yes. Motion carried.

A letter dated August 24, 2023, was received stating that the Mikado Area Development Corp. no longer has the funds to support the usage of the Pavilion at 2293 S. F-41 and desires to terminate the lease with Mikado Township on August 31, 2023. Motion Mullins/Travis that Mikado Township accept the letter from Mikado Area Development and release the contract between the two organizations with Mikado Township taking back all control of building. Roll call vote, Nedo-yes, Mullins-yes, Harmon-yes, Sands-yes, Travis-yes. Motion carried. It was stated that the soda machine owned and operated by the Mikado Area Development will transfer to the Goodfellows with the Township having no control over.

Discussion was held on the rentals of the Pavilion. Motion Mullins/Nedo to charge \$150.00 rent with a \$100.00 refundable deposit for all rentals of the Pavilion. Motion carried. A contract will be done like the Civic Center rentals that will accommodate the Pavilion needs. Motion Sands/Travis to accept the previously paid \$75.00 rent paid for a previously scheduled 2024 rental. Motion carried.

With new expenditures to be made for the pavilion, an addition/adjustment to our General Fund Budget is necessary. After discussion, motion Sands/Travis to adopt Budget Amendment #2023-2024.02 regarding the addition in the Revenues of line items Pavilion Rentals and Pavilion Rent Deposits. In the General Fund Expenses add Advertising-\$300.00, Electric-#300.00, Rental Labor-\$300.00 and Water Tests-\$60.00. Total from contingency to the Pavilion cost center of \$960.00. Roll call vote, Mullins-yes, Harmon-yes, Nedo-yes, Sands-yes, Travis-yes. Budget Amendment adopted. Further comments made were to possibly have an open house at the civic center/pavilion to show the public what we have to offer for their rental needs. Utilize the free advertising, if possible, with radio, tv & newspaper prior to our advertising in the two local papers.

Discussion was held on the possibility of installing an LED Sign out front of the Civic Center. The Goodfellows applied for a grant for this sign through CFNEM and was awarded \$1,130.00 of the \$5,620 request. Mikado Township had agreed to pay for ½ of this purchase which is \$2,245.00.

A copy of a previously used snow maintenance agreement was reviewed. Motion by Nedo/Mullins we advertise in the Alcona County Review and the Oscoda Press for possible interest in doing our plow needs this winter. Motion carried. The clerk will send a copy of the newspaper ad to Trustee Mullins to place on the website.

Supervisor Harmon put forth the name of William Spunar to be a member of the Zoning Board of Appeals to fill that open position. Motion Mullins/Sands to accept this recommendation. Motion carried.

Motion Mullins/Travis to adopt resolution #23.12 regarding Insufficient Fund Fees on Returned Checks which applies the fee of \$25.00 for Nonsufficient fund checks returned. Roll call vote, Nedo-yes, Sands-yes, Travis-yes, Harmon-yes, Mullins-yes. Resolution adopted.

Clerk Sands mentioned an Election Commission meeting is scheduled for October 17<sup>th</sup> at 6:40 p.m. regarding the appointment of the Election Inspectors for the November 7<sup>th</sup> Alcona School Election. The Election Commission is a 3-member board consisting of the Clerk as chair, Supervisor and Treasurer.

## COMMUNICATIONS:

Trustee Mullins mentioned that the Township FB account has been hacked. She is in the process of having it checked with FB but there is absolutely no way to use it at this time.

ADJOURNMENT:

Motion by Nedo/Mullins to adjourn the meeting at 8:57 p.m. Motion carried.

Orders 21928-21973 were presented and paid with 21974 to be paid after meeting.

Receipts 193-204 were received and recorded.

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Rita D. Sands, Clerk

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Mary J Harmon, Supervisor

Motion to accept by: \_\_\_\_\_ Seconded by : \_\_\_\_\_ Date: \_\_\_\_\_