

Minutes of Mikado Township Board Meeting

March 13, 2023

Supervisor Harmon called the meeting to order at 7:00 PM. She welcomed 37 guests that were present and joined in the Pledge of Allegiance. Roll call showed Supervisor Harmon, Clerk Odell, Treasurer Travis, and Trustees Nedo and Mullins were all present.

Approval/Adjustments to the Agenda: Trustee Mullins needed to add the Website under Communications. Supervisor Harmon needed to add the changing of the date for meeting to New Business. Supervisor Harmon/Nedo made the motion to accept the Agenda as changed. All in favor, agenda approved.

Public Comment: Tom Michaud thanked the new board members for stepping up, he also suggested making a list of available vendors and sending out information to those that may be interested in certain jobs.

Acceptance of Minutes: February 13, 2023: Trustee Mullins brought in minutes that she wrote from recollection, because no minutes were taken at that meeting by previous clerk. Motion by Mullins/Nedo to accept minutes as written. All in Favor. Motion Carried.

February 17, 2023: Motion by Mullins/Travis to accept minutes. Motion Carried.

February 20, 2023: Motion by Mullins/Nedo to accept minutes. Motion Carried.

February 25, 2023: Motion by Mullins/Nedo to accept minutes. Motion Carried.

Financial Report for February 2023: Treasurer Travis gave report as follows: The General Fund balance brought forward was \$211,277.51 with receipts of \$15,864.39, less disbursements of \$14,516.52, leaves a balance in the General Fund of \$212,625.38 plus CD's of \$20,000.00 (\$10,000.00 being Stabilization CD) leaves an overall balance in the General Fund of \$232,625.38. The Road MIF balance brought forward was \$35,448.14 with receipts of \$6.02, leaving a balance in the Road MIF of \$35,454.16 plus CD's of \$20,000.00, leaves an overall balance in the Road MIF of \$55,454.16. The Fire MIF balance brought forward was \$56,169.94 with receipts of \$12.09, leaves a balance in the Fire MIF of \$56,182.03 plus a CD in the amount of \$10,000.00, leaving an overall balance in Fire Fund of \$66,182.03. Motion by Nedo/Mullins to accept the Financial Report of February as presented. Motion Carried.

Budget Amendments: Mullins read Budget Amendment #2022-2023.03. Motion by Travis/Mullins to adopt as presented. Roll call vote: Harmon-yes, Odell-yes, Travis-yes, Mullins-yes, Nedo-yes. Amendment Approved this 13th day of March, 2023.

Presentation of Bills: Questions were brought up concerning Visa Bill, this will be paid but charges will be checked out by clerk. This will be tabled until we have more information.

Lawyer bill was questioned. Due to info stating that the clerk requested his services, it has to be paid. The amount billed from January should have been billed then and it was questioned to not have to pay this. MTA will be contacted on this.

PO Box bill that Mullins paid was \$25.00 for each box, only one bill was turned in. The remaining will be paid next month.

Motion made by Mullins/Nedo to pay all but the Lawyer. Visa bill will be paid but questioned by the clerk. All in favor. Roll Call Vote: Odell-yes, Travis-yes, Mullins-yes, Nedo-yes, Harmon-yes. Motion Carried.

Miscellaneous Reports: Carolyn Brummund stated flyers will be made up concerning getting help with the opioid crisis, to be given to the Sherriff Dept and Ems. Monthly meetings on this topic and how to use the revenue from a lawsuit settlement will be April 1,2023 at 3:00 PM. Carolyn will be absent from the April meeting.

Assessor: In Nancy's absent Mary Harmon reported organizational meeting of the BoR was held on Tuesday. Next BoR is Tuesday and Wednesday, March 14 & 15 from 1:30 to 7:30.

Planning Commission: Carrie Mullins stated the timeline for master plan was presented, online survey got 49 response which is good. Next meeting May 4, at 6PM.

Roads & Bridges: Mary needs to go for a ride with Jessie Campbell.

Fire Chief: Tim McDonald Assistant Chief reported they had 11 runs, 9 in Mikado, 2 in Gustin. Bringing trucks up speed, repaired several emergency lights at no cost to the township. Ten applications have been received for firefighters. Promotions were as follows Tim McDonald to Assistant Chief, Scott Hoffman to Captain, Keith Thum to Lieutenant, and one more that has to be approved tonight. New applicants are as follows: Joe Maher-previous EMT, Sarah Apsey-previous FF, Justin Apsey-new, Tim TJ Griffin-previous FF, Roger Klukowski-previous FF & EMT, Dale Johnson-previous FF, Yvonne Johnston-new, Benjamin Garret-new, Joshua Fulsher-new, and Brandon Scott-previous FF. Upon some discussion on all applicants, Motion was made by Mullins/Nedo to accept all the above named as Fire Fighters for the Mikado Fire Department. All in favor. Motion Carried.

Ordinance Enforcement Officer: We have no one at this time. The ZA will be included with this office. Craig Otsby was in the audience and was interested in the position. After some discussion on this topic, Motion by Mullins/Travis to appoint Craig Otsby to OEO & ZA. Motion Carried. Roll Call Vote: Nedo-yes, Harmon-yes, Odell-yes, Travis-yes, Mullins-yes. All in favor. Motion Carried.

Tree Removal Cemetary: Harmon stated that she spoke to Griff & Sons and got all the paperwork that she needs from them, they will start as soon as the weather permits.

Civic Center/Twp Property Issues: Civic Center needs new roof, we have 3 bids, Hartman Roofing, John's Home Maintenance and Can Do Contracting. Mary stated that maybe a committee can be formed for the Civic Center.

Rich Castle called Supervisor Harmon concerning the Solar Fields in Gustin Twp. This area is where they are looking, but they are not sure about the power to them, they may use the big lines from Glennie to power them. They came to an understanding of sorts, concerning what will be demanded of our Fire Dept when this all comes down.

Boiler Issues came to Harmons attention, inspected on February 13 and we were written up on this. We are in violation, she has contacted Mr. Heat and will meet with him tomorrow.

New Business: Motion by Harmon/Nedo to recess the regular meeting at 8:20 and go into budget hearing. Motion Carried.

Supervisor Harmon called the Budget Hearing to order. Roll call showed all five board members and 37 guests were present. The ad to announce this Budget Hearing was published on 3/1/23.

The floor was opened for Public Comment at 8:20. With no Comments heard, Public Comment was closed at 8:27.

Motion by Mullins/Travis to adjourn the Budget Hearing and return to Regular Session at 8:28. Motion Carried.

Motion by Mullins/Harmon that the Township of Mikado levy the maximum authorized millage rates allowed for the tax year 2023. Motion Carried.

Motion by Mullins/Nedo to adopt General Appropriations Act Resolution #23.06 regarding the Mikado Township General Fund Budget. Roll Call Vote Odell-yes, Travis-yes, Mullins-yes, Nedo-yes, Harmon-yes. The Supervisor announced the Resolution Adopted.

Motion by Mullins/Harmon to adopt General Appropriations Act Resolution # 23.07 regarding the Mikado Township Road Fund Budget. Roll Call Vote Harmon-yes, Odell-yes, Travis-yes, Mullins-Yes, Nedo-yes. The Supervisor announced the Resolution Adopted.

Motion by Nedo/Travis to adopt the General Appropriations Act Resolution #23.08 regarding the Mikado Township Fire Fund Budget. Roll call vote, Nedo-yes, Harmon-yes, Odell-yes, Travis-yes, Mullins-yes. The Supervisor announced the Resolution Adopted.

Motion by Nedo/Travis to adopt the General Appropriations Act Resolution #23.09 regarding the Mikado Township Civic Center Fund Budget. Roll call vote, Travis-yes, Mullins-yes, Nedo-yes, Harmon-yes, Odell-yes. The Supervisor announced the Resolution Adopted.

Motion by Mullins/Harmon to adopt Resolution #23.10. Regarding Township Clerk Deb Odell will be named as the Township Administrator and Trustee Carrie Mullins as alternate Trustee of our Pension Plan with Brighthouse. Roll call vote, Harmon-yes, Odell-yes, Travis-yes, Mullins-yes, Nedo-yes. The Supervisor announced the Resolution Adopted.

Janitorial Contract: After much discussion on this matter, it was decided on \$450.00 per month and \$125.00 per rental cleaning.

Motion by Mullins/Travis to contract with Ken's Janitorial. All in Favor. Motion Carried. Roll Call Vote: Nedo-yes, Mullins-yes, Harmon-yes, Travis-yes, Odell-yes.

Mowing & Clean-up Contracts: Break down each mowing and clean-up job. Put out for bids, Ads in paper, Facebook, web site. Bids need to be in 1 week before the next meeting.

Township Attorney: Check out MTA Attorneys. Table till next month.

Compliance with FOIA: We have to be aware of this.

Roof Bids: We have three bids, after some discussion the board decided to table this for now.

Treasures Tax Account: Motion by Mullins/Nedo to keep Sweep Account for General Fund and to get rid of the Sweep Account for Tax Account. All in Favor. Motion Carried. Roll Call Vote: Travis-yes, Harmon-yes, Nedo-yes, Mullins-yes, Odell-yes.

Snow Plowing: We had to have Civic Center plowed today. Table for now.

Meeting Day Change: Changing to third Tuesday of the month starting in April. Motion by Mullins/Nedo to change the meeting to the third Tuesday of every month. All in Favor. Motion Carried. Roll Call Vote: Travis-yes, Harmon-yes, Nedo-yes, Mullins-yes, Odell-yes.

Communications: Township Land Division Service Agreements with the County has two exceptions and one of them is Mikado, why did we exempt out of this. We need to check this out with the Equalization Office.

MTA stated that Mullins should not be the one to contact the previous board members until we have an attorney. If there is a problem we should contact MTA.

Website costs are coming up at the end of March at \$360.00 for a year. Motion by Mullins/Harmon to authorize Clerk/Treasurer to pay any bills that are due before the next meeting. All in Favor. Motion Carried, Roll Call Vote: Harmon-yes, Odell-yes, Travis-yes, Nedo-yes, Mullins-yes.

Adjournment: Motion by Nedo/Travis to adjourn at 9:45 PM. All in Favor. Motion Carried.

Orders were presented and paid.

Receipts were received and recorded.

Mary Harmon, Supervisor

Deborah Odell, Clerk