

Minutes of Mikado Township Board Meeting

December 19, 2023

Supervisor Mary Harmon called the Mikado Township Board Meeting to Order at 7:00 p.m. at the Mikado Civic Center. She welcomed the fourteen (14) guests that were present and joined in the Pledge of Allegiance to our national flag.

Roll call showed Supervisor Harmon, Clerk Sands, Treasurer Travis and Trustee Nedo present. Trustee Mullins was absent.

Motion by Nedo/Travis to accept the agenda as presented. Motion carried.

Trustee Mullins arrived at 7:03.

Public Comment opened at 7:03 p.m. and closed at 7:17 p.m. Comments were heard from residents Kay Lovelace, DeLynn Lovelace, Val Etter, Tom Michaud, Wayne Nedo, Cindy McCuiston, and Carrie Mullins.

Motion by Mullins/Travis to approve the Regular Meeting Minutes of November 21, 2023, as presented. Motion carried.

The Financial Report for November 2023 was given by Treasurer Travis as follows:

GENERAL FUND balance \$113,259.88 minus designated funds of \$14,791.77 equals working capital available of \$98,468.11 plus CD of \$20,000.00 equals \$118,468.11.

ROAD MIF balance \$39,199.41

CC MIF balance \$32,163.41

FIRE MIF balance \$98,917.26

Motion by Sands/Mullins to accept the Financial Report of November as presented. Motion Carried. Supervisor Harmon mentioned a letter that was received from Huron Community Bank in reference to the change from 30 days to 24 hours for reporting errors to the postings at the bank. This would require a check "on-line" every day for correctness. The supervisor suggested that we consider going to another financial institution for our banking needs. Motion by Mullins/Nedo to have Treasurer Travis and Clerk Sands investigate another depository. Motion carried.

An Amendment to the Budget was not necessary.

Motion by Mullins/Travis to approve the Bills presented in the amount of \$11,609.15. Motion carried.

MISCELLANEOUS REPORTS:

District 3 County Commissioner: Commissioner Carolyn Brummund of District #3 was present. She gave an update on what is happening at the county level.

Assessor: Nancy Schwickert was present. She mentioned that the December Board of Review meeting was cancelled because of no prior appointments being made. Discussion was held on the training schedule for the Board of Review members. They are required to take the training once during the 2-year appointment. Assessor Schwickert will check with the board members to see if they plan to attend this training.

Planning Commission: Trustee Mullins reported on the Public Hearing of the Master Plan Draft and the 2024 Recreation Plan that was held on December 7th. With no objection heard from the audience, the Planning Commission approved both plans by resolution. It is now time for the

Township Board to approve these plans. The Planning Commission members set up their quarterly meeting schedule and discussed the possible plan to meet the first Monday of each month (exception being July 11) to have workshops on the review of the Zoning Ordinance. The members are now asking the Township Board for approval to have these extra meetings. Motion by Nedo/Sands to approve the schedules set forth by the PC & approve the extra funding to meet on this monthly basis. Motion carried.

Roads & Bridges: No new reports.

Fire Chief: Fire Chief Wayne Odell was present and mentioned that the Fire Department responded to six (6) incidents in November. He further mentioned that it is time for truck maintenance on four of the trucks (oil change-grease) and he would like to have Ritchie Auto Repair in Harrisville do this work. He also mentioned that the students in training would like to use the Civic Center and the Smoke Training house for training on January 4th. Consensus of the board was to approve both requests. Wayne is trying to get a CPR training class in Mikado. You need at least 10 people to have this training and with Greenbush and Mikado combined, he thinks it could happen. The township board was invited to a Christmas Dinner for the Fire Department at the Mikado American Legion at 6:30 Wednesday the 20th (tomorrow night). He further wished everyone a Happy Holiday.

Ordinance Enforcement Officer: The board decided it is time to advertise for the position of Zoning Administrator/Ordinance Enforcement Officer. We will advertise in the Alcona and Oscoda papers. Clerk Sands did mention that in the past, we had always paid the Administrator/Officer mileage from the county line closest to their residence if they resided out of the township.

UPDATES:

With no rentals scheduled in January, that would be a good time to exchange the stove in the kitchen with the one received from Sprinkler Lake. They plan to have a stainless-steel sheet placed on the wall behind the stove. Louies Equipment Sale would be a possible place to check for this item. The CC Committee will meet after Christmas.

Supervisor Harmon has asked DeLynn Lovelace to assist on a grant for playground equipment to be replaced at the pavilion an she agreed to assist. It was mentioned that the Pavilion has an electrical problem. The lights do not come on sometimes when using the switch. The name of Al's Electric was given for a possible company to check this issue out. We will want it fixed by February/March prior to the open house and the rental season.

Janet Spunar gave a report on the Open House planned for the Civic Center & Pavilion on March 23rd at 1:00 to 3:00. A tri-fold pamphlet will be prepared with vital info pertaining to the Civic Center and the Pavilion. We also are including the appreciation for our Fire Department. Around six (6) volunteers will be needed for this day to assist. We will serve coffee, water and cookies.

PENDING BUSINESS:

The Administrative Procedures is tabled to a future date.

NEW BUSINESS:

It was noted that several trees at the cemetery are dying (birch, aspen & pine) and will soon be dangerous to the public. Motion by Mullins/Travis to have Griff & Son Tree Service remove these trees. Motion carried.

Motion by Mullins/Travis to adopt Resolution #23.14 regarding the adoption of the 2023 Mikado Township Master Plan. Roll call vote, Harmon-yes, Sands-yes, Nedo-yes, Mullins-yes, Travis-yes. The Supervisor declared the resolution adopted.

Motion by Mullins/Travis to adopt Resolution #23.15 regarding the adoption of the Mikado Township Recreation Plan. Roll call vote, Travis-yes, Nedo-yes, Sands-yes, Harmon-yes, Mullins-yes. The Supervisor declared the resolution adopted.

It was mentioned that on our township checks it is stated that checks are void after 90 days. We have employees that have a habit of not cashing checks and then the clerk & treasurer replace those checks by voiding the old check and replacing them with a new one after marking them outstanding for a few months. We need to start enforcing the "90 day" uncashed checks as not cashable to get these employees in the habit of cashing any check they receive no matter what size the check is. With us checking on the possible change of financial institutions it is very important to have these checks deposited now. The clerk will put a notice in with this month checks to make sure these checks are deposited.

Supervisor Harmon was approached by the owner of a catering business for the possibility of leasing or renting the Civic Center kitchen to use for preparing the cooked items for the business. After discussion, motion by Mullins/Travis to not rent the CC kitchen for this purpose because of not wanting to interfere with the regular party rentals or possible funeral dinners we have in the Civic Center. Motion carried.

It is now time for the appointments of Planning Commission members and Zoning Board of Appeals members whose appointments expire this month. Supervisor Harmon put forth the names of Jim Ostby and Steve Sanderson for the Planning Commission. Motion by Sands/Mullins to approve these two members to replace their selves on the Planning Commission. Motion carried.

Supervisor Harmon put forth the names of Ken Griffin to succeed himself on the ZBA for a three-year term and Cindy McCuistion to serve one year replacing Leisa Sutton. Motion by Sands/Mullins to approve these two members on the Zoning Board of Appeals. Motion carried.

COMMUNICATIONS:

ADJOURNMENT:

Motion by Nedo/Mullins to adjourn the meeting at 8:34 p.m. Motion carried.

Orders 22042-22081 were presented and paid.

Receipts 235-239 242 were received and recorded.

Rita D. Sands, Clerk

Mary J Harmon, Supervisor

Motion to accept by: _____ Seconded by : _____ Date: _____