

Minutes of Mikado Township Board Meeting

October 25, 2023

Supervisor Mary Harmon called the Mikado Township Board Meeting to Order at 7:00 p.m. at the Mikado Civic Center. She welcomed the three (3) guests that were present and joined in the Pledge of Allegiance to our national flag.

Roll Call showed Supervisor Harmon, Clerk Sands, Treasurer Travis, Trustee Nedo and Trustee Mullins present. No one was absent.

Public Comment opened at 7:01 p.m. and closed at 7:04 p.m. Comment was heard from resident William Spunar.

Supervisor Harmon gave a short review of the purpose of this meeting. A letter was received from an attorney representing a property the OEO was working on, and our OEO Officer responded by text to the property owner on his own without guidance from the board. A FOIA request was received and required attorney assistance. An employee resignation was received with the need for action, and we have an intergovernmental agreement to act on for the 2024 election cycle. During this review, Supervisor Harmon asked if anyone knew if our OEO gave information that the name on the complaint form would not be known on a FIOA request. Trustee Nedo mentioned that yes he was told that his name would be redacted on the form if a FOIA was requesting this info.

After the Clerk's receipt of a FOIA request Supervisor Harmon and Clerk Sands called MTA for assistance. After that advisement, this meeting was called to review the list of attorneys that MTA had on file. They do not recommend any on this list, it is available for all townships to review when in need. The board discussed the fact that we would prefer an attorney that is close to us incase they are needed to attend a meeting, or we need to visit in their office. Motion by Nedo/Travis to follow-up on Freel Law for our attorney needs. Motion carried. The Supervisor and Clerk will contact this Freel Law. We will need to get him onboard asap to meet the November 10<sup>th</sup> response time given by the FOIA requestor. Two questions to ask the attorney, suggested by MTA, are "is the request specific enough and is any of the requested information subject to the privacy exemption".

A resignation was received from Craig Ostby as Zoning Administrator and Ordinance Enforcement Officer as of October 20, 2023, for personal reasons. Motion by Travis/Mullins to accept this resignation. Motion carried.

Motion by Mullins/Nedo to appoint Clerk Sands as temporary Zoning Administrator for the purpose of issuing Land Use Permits until someone is hired for the Ordinance Enforcement Officer/Zoning Administrator position. Roll call vote, Travis-yes, Nedo-yes, Sands-yes, Harmon-yes, Mullins-yes. Motion carried.

Supervisor Harmon was approached by Charles Stern asking to use the Pavilion for a short time to issue awards to the school football league on November 5<sup>th</sup>. There will be no water used but some electricity will be on. Consensus of the board agreed with the use.

An intergovernmental agreement was presented by the County to us for the 2024 election cycle for the use of the 9-day early voting being done at the courthouse. We would be required to pay our share of the costs. Motion by Mullins/Travis to enter into this agreement. Motion carried.

ADJOURNMENT:

Motion by Nedo/Mullins to adjourn the meeting at 7:52 p.m. Motion carried.

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Rita D. Sands, Clerk

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Mary J Harmon, Supervisor

Motion to accept by: \_\_\_\_\_ Seconded by : \_\_\_\_\_ Date: \_\_\_\_\_