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Minutes of Mikado Township Board Meeting

October 17, 2023

Supervisor Mary Harmon called the Mikado Township Board Meeting to Order at 7:00 p.m. at the Mikado Civic Center. She welcomed the nine (9) guests that were present and joined in the Pledge of Allegiance to our national flag.

Roll Call showed Supervisor Harmon, Clerk Sands, Treasurer Travis, Trustee Nedo and Trustee Mullins present. No one was absent.

A request was made to add Facebook page to Communications. Motion by Nedo/Mullins to accept the agenda as adjusted. Motion carried.

Public Comment opened at 7:02 p.m. and closed at 7:09 p.m. Comments were heard from residents Kay Lovelace, Cindy McCuiston and Carrie Mullins.

Motion by Nedo/Mullins to approve the Regular Meeting Minutes of September 19, 2023, as presented. Motion carried.

The Financial Report for September 2023 was given by Treasurer Travis as follows:

GENERAL FUND balance \$119,664.21 minus designated funds of \$14,791.77 equals working capital available of \$104,872.44 plus CD of \$20,000.00 equals \$124,872.44.

ROAD MIF balance \$98,643.73

CC MIF balance \$32,163.41

FIRE MIF balance \$98,833.64

Motion by Nedo/Mullins to accept the Financial Report of September as presented. Motion Carried.

An Amendment to the Budget was necessary. Motion by Mullins/Travis to adopt Budget Amendment #2023-2024.03 regarding \$26,200.00 added to the Civic Center Fund and \$14,300.00 added to the Pavilion Fund in the General Fund to allow for a balanced budget. Roll call vote, Sands-yes, Mullins-yes, Harmon-yes, Travis-yes, Nedo-yes. Budget Amendment adopted. Motion by Mullins/Travis to shift within the Treasurer Cost Center \$350.00 to Deputy Treasurer Line Item to allow for a few more hours to be spent in this budget period. Roll call vote, Mullins-yes, Travis-yes, Nedo-yes, Harmon-yes, Sands-yes. Motion carried.

Motion by Nedo/Mullins to approve the Bills presented in the amount of \$71,836.80. Motion carried.

MISCELLANEOUS REPORTS:

District 3 County Commissioner: Commissioner Carolyn Brummund of District #3 was present. She gave an update on what is happening at the county level.

Assessor: Nancy Schwickert was not present.

Planning Commission: Trustee Mullins was present and reported on the Public Hearing of the Master Plan Draft that will be presented on December 7th then the PC will go into their regular scheduled meeting to approve the Master Plan 2023. The Master Plan is on the Web Site. Carrie further mentioned that she will do a little blurb for the Newsletter with this info which is due November 1st to Supervisor Harmon.

Roads & Bridges: Supervisor Harmon mentioned that the final payment for road work is paid to the Road Commission this meeting.

Fire Chief: Fire Chief Wayne Odell was present and mentioned that the Fire Department responded to sixteen (16) incidents in September. He further mentioned that we were awarded a \$20,000.00 grant through the State of Michigan for Turn-out gear. More comments made are the air supply trailer has been serviced and is back in service. One heater in the fire hall needs possible repair. Wayne will have Goyette take care of this. The fire department will be participating in a Trunk or Treat at Alcona Park on October 21. Local businesses donated candy for this event. There will be a fire fighter I & II class in the county starting in November. An EMT class will start in February. Wayne mentioned that an application was received by John Parsons for firefighter. He has taken the training when he was here before. Motion by Mullins/Travis to accept the application of John Parsons and hire him as a firefighter. Motion carried.

Ordinance Enforcement Officer: OEO Craig Ostby mentioned that cases 23-4519-01/02/03 and 23-4957-05 are still open. Two Land Use Permits were issued as Zoning Administrator.

Civic Center: Supervisor Harmon mentioned that a meeting was held with the C.C. advisory committee. It was noted when addressing the issue of reconstructing the kitchen that it could cost approximately \$50,000.00 to install new equipment and extend the wall. With that knowledge, the township would be required to get an architect drawing made and then advertise for the job to be done. Currently Mikado Township does not have the money to cover that kind of cost. Consensus of the board is to postpone the reconstruction of the kitchen but follow through with the replacement of the stove. Open discussion was perhaps we could put the refrigerator and freezer that is sitting in the garage in the pavilion.

UPDATES:

The Election Commission met prior to this meeting and those workers appointed to work the November 7th Alcona School Election are chair Carrie Mullins, Janet Spunar, William Spunar and Kathy Steiner. Clerk Sands mentioned that the public accuracy test for the November 7th Alcona School Election is scheduled for Monday, October 23 at 8:45 a.m. It was further mentioned that we will have four elections next year, Presidential Primary, Oscoda School millage, Regular Primary & General Election.

PENDING BUSINESS:

Trustee Mullins mentioned that she needs more in-put from all the board members on the Administrative Procedures that we are working on. She is interested in having this done & voted on in November.

Two bids were received for the plowing of the Civic Center and Fire Hall parking lots. Stout's Lawn Service priced the Civic Center at \$225.00 and the Fire Hall at \$45.00 for up to 5" per push on each. AGRI-Tec, LLC turned in a bid per request by the board as Civic Center on a 1" to 3" snowfall, the sum of one hundred thirty two (\$132.00) per time, on a 3" to 6" snowfall, the sum of one hundred eighty two (\$182.00) per time, on a 6" to 8" snowfall, two hundred thirty two (\$232.00) per time and on an 8" or higher snowfall, two hundred sixty three (\$263.00) per snowfall. For the Fire Hall, for 4" to 6" snowfall, fifty-seven dollars (\$57.00) per time, for 6" to 8" snowfall, sixty-nine dollars (\$69.00) per time and 8" and above snowfall, eighty-two dollars (\$82.00) per snowfall. Motion by Nedo/Travis to accept AGRI-Tec, LLC's bid as listed above. Motion carried.

Discussion was held on the possibility of having an open house to show what the hall and pavilion has to offer for renters. Perhaps include the good our Fire Department is doing for the Township. Supervisor Harmon suggested we look at March for this open house. Clerk Sands volunteered to be a board member on a committee for this event. Volunteers from the community to assist are Cindy McCuiston and Janet Spunar (who agreed when asked after the meeting).

NEW BUSINESS:

Mikado Township is the host of the County Chapter of the MTA on Tuesday October 24th at 7:00 p.m. Refreshments are served at these meetings and volunteers for refreshments are Mary-cookies, Rita- vegie tray & coffee, Ann H-donut holes & Kay L-cider. Thank you for all who donated.

COMMUNICATIONS:

Trustee Mullins mentioned that the Township FB account is completely gone now and would like to know if the board would like to start another account, this time with a second person on the account for a chance of recovery if this should happen again. Clerk Sands will be the second person on the account. Motion by Nedo/Sands to start a new account. Motion carried.

ADJOURNMENT:

Motion by Nedo/Mullins to adjourn the meeting at 8:39 p.m. Motion carried.

Orders 21976-22006 were presented and paid.

Receipts 205-221 + 225 were received and recorded.

Rita D. Sands, Clerk

Mary J Harmon, Supervisor

Motion to accept by: _____ Seconded by : _____ Date: _____